



Meeting Minutes for the 2nd Organizing Committee meeting for 21/22 Student Union Renata

Date: 15 Nov 2021

Time: 1:45-2:45

Venue: SU Room

Present:

	Name	Position
Present:	Chiu Tung Tung	President
	Liu Tsz Kwan	Internal Vice President
	Lai Suet Lam	External Vice President
	Li Yuehan	Publication
	Kwok Hei Lok	Welfare
	Mau King Ho	Multi-Media and Information Management
	Chung Ho Hang	Secretary and Publicity
Absent:	Hung Man Lee	Finance

1. Opening exercise

1.1. Meeting call to order

President Chiu Tung Tung called meeting to order at 1:30

1.2. Recognition of guests

President Chiu Tung Tung recognised the presence of the advisor of Student Union, Mr Lam Ka Wai, Mr Lai Chor Yin and Mr Chan Wai Fat.

2. Adoption of agenda

Adopted.

3. Establishment of voting strength

The total voting strength is the total number of present committees and officers in attendance. The simple majority can be met if there is more than half of the total number of attendees agreed. The two-third majority can be met if there is two-third of the total number of attendance agreed.



4. Events improvement and other details

4.1. Sweetie Express

- 4.1.1. The Internal Vice President started a topic about the adjustments of snacks' price Sweetie Express (Hereinafter referred to as 'Sweetie' and 'the service') but no further discussion.
- 4.1.2. Issue of the way of the usage of the service of sweetie:
 - 4.1.2.1. The Internal Vice President claimed that she refused the option that one service user can buy an unlimited number of packages for one target with writing only one message card. Instead, she insisted on the option that users should write one message card for each package, in order to keep the original purpose of the event which is to express the thanks giving to the friends but not complete the number of packages received. On the other hand, to hinder the situation that users use the service abusively.
 - 4.1.2.2. Responding to package accumulation of Sweetie, some students claimed that the 3rd package consisted the sum of the items in first two package, that may consist some snacks unpreferred. However, the choices of the package remained unchanged due to the greater concern of service efficiency.
 - 4.1.2.3. Regarding the complaint that the measure of requested service users to write message cards compulsorily was to decrease the workload of the internal department, The Internal Vice President responded that the claims distorted the truth since conducting the measure may finally increase the workload of the sub-committees.
 - 4.1.2.4. The Publicity and Secretary committee pointed out that we should tackle directly against the problem of abusive usage on social media such as Instagram but put no restriction on users' right to use the service freely.
- 4.1.3. Vote about the option of the way of usage of the service
 - 4.1.3.1. Option 1: users can buy an unlimited number of packages for one target with writing only one message card.
Option 2: users need to write one message card for each package
 - 4.1.3.2. Voting result:
 - 2 committees voted option 1
 - 4 committees voted option 2
 - 4.1.3.3. Option one was adopted
- 4.1.4. Execution of checking message cards
 - 4.1.4.1. Regarding the privacy of the users, The Internal Vice Presidents claimed that users can choose to seal their message card for privacy concerns.
 - 4.1.4.2. No checking on the content on the message cards.



4.2. Orientation day (O-day)

4.2.1. Adjustment of the arrangement of O-day.

4.2.1.1. Cancel the original arrangement (simple version of detective game and running man)

4.2.1.2. Adopted to pick up group games as a backup plan. Detail information refers to document "subcom oday -Google Docs"

4.2.2. Event detail:

date	27/11
time	9:00-12:30

4.3. Internal singing contest (singcon)

4.3.1. Rearrangement of the singcon

4.3.1.1. With the decrease of the preparation time and predictable delay of singcon, the flow of students waiting outside the venue of singcon will be high. In order to ease the flow of people, the student union is going to cooperate with other societies by holding the riddles guessing game.

4.3.1.2. Rundown: Those societies are required to submit some questions in terms of lantern riddles. Sub-committees of the external department are going to prepare gifts. Suggested gifts are chocolate and the trail packs of masks. And the suggested venue of the game is a covered playground or even the whole ground floor.

4.3.1.3. Other remarks: Vaccination records and application of the event are required to form 1,3,4 students.

4.4. Reminder by advisor

4.4.1. Principle of posting the public information:

4.4.1.1. Cannot post some sensitive information

4.4.1.2. Cannot post disrespectful information and hate speech

4.4.1.3. Keep information political neutral

4.4.1.4. Get approval form advisors before posting to the public

4.5. Remarks by President

Suggested that committees should improve teamwork strategy and communicate in WhatsApp groups more.

4.6. Usage of the glass room

Glass room is going to refurbish and welcome committees to provide suggestions.

5. Date, time and place of next meeting

Next meeting is going to be held before the Lunar New Year. The time and place of the next meeting will be discussed after the meeting.



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6. Adjournment

President Chiu Tung Tung announced that the meeting was adjourned after the Exam.

Walker Chung
Secretary
15 Nov 2021