



華英中學  
Wa Ying College

## WA YING COLLEGE

General Assembly

Meeting Minutes of the First Student-Teacher Council

Date: 27 January 2022

Time: 16:33-18:05

Venue: Zoom

	Name	Position
Present:	Dr. Wun Chi Wa	Principal
	Ms. Cheuk Fai	Vice-principal
	Mr. Yeung Wing Sun	Vice-principal
	Ms. Kong Pui Yue	Assistant principal
	Mr. Yung Chi Ho	Assistant principal
	Mr. Lai Chor Yin	Teacher
	Kwong Lai Tung	Chairperson of General Assembly
	Chiu Tung Tung	Representative of Executive member, Student Union
	Lam On Ching	Representative of Four Houses
	Mui Cheuk Hang	Representative of Four Houses
	Wong Ho Wang	Representative of Prefects' Board
	Pun Cheuk Hang	Representative of SCF
	Bai Sharon	Form Representative (Junior)
	Pan Ching Man	Form Representative (Junior)
Shum Ka Ying	Form Representative (Senior)	

Secretary: Ho Natalie

### 1 Opening Exercise

#### 1.1 Meeting Called to Order

Kwong Lai Tung called the meeting to order at 16:33.

#### 1.2 Recognition of Guests

Kwong Lai Tung introduced the guests and the representatives.

## 2 Adoption of Agenda

The agenda was adopted at 16:35.

## 3 Discussion

### 3.1 Message Delivery Service (Ref. GA21-05)

Background and opinions reflected in Student Council	<p><b>Kwong Lai Tung:</b></p> <p><u>Background:</u></p> <p>Some students are concerned about causing inconvenience on message delivering service in the staff room, and classmates are always standing outside, which causes blocking outside.</p> <p><u>Opinions:</u></p> <ul style="list-style-type: none"><li>- The current online teaching mode would decrease the urgency of this issue</li><li>- The area outside office is sometimes blocked</li><li>- Helpers may now find difficulty in giving the notice back to students if the teachers are not in their seats</li><li>- Possible solution: having a light bulb on every teacher's desk and would be turned on when students would like to see that teacher</li><li>- Possible solution: having a monitor displaying names of students who would like to see teachers</li></ul>
Response from School	<p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"><li>- Concerned about the feasibility of the first system</li><li>- <i>[Regarding the "monitor system"]</i> this could be discussed in A.O.B. session or next meeting</li></ul> <p><b>Mr. Yung:</b></p> <ul style="list-style-type: none"><li>- Initially the School would like to adopt a new "phone calling system" in the new campus</li><li>- The system could be modified so that it would be more humanized, rather than just "informing" teachers with a light bulb</li></ul> <p><b>Ms. Cheuk:</b></p> <ul style="list-style-type: none"><li>- Helpers can be reminded to collect notices in hall rather than the area outside office</li></ul>

### 3.2 Online Broadcast and Assembly (Ref. GA21-12)

<p>Background and opinions reflected in Student Council</p>	<p><b>Kwong Lai Tung:</b>  <u>Background:</u>            Students suggested that going to the covered playground for online broadcasts is too tiring and unnecessary as it doesn't make a difference to watch in their classrooms.            Also, the Wi-Fi network in the covered playground is so poor that students often get disconnected and it takes a long time to fix, students may easily miss important information.  <u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- The current online teaching mode would decrease the urgency of this issue</li> <li>- The aera outside office is sometimes blocked</li> <li>- Helpers may now find difficulty in giving the notice back to students if the teachers are not in their seats</li> <li>- Possible solution: having a light bulb on every teacher's desk and would be turned on when students would like to see that teacher</li> </ul>
<p>Response from School</p>	<p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"> <li>- There would be follow-up regarding the network connection problem</li> </ul> <p><b>Mr. Yung:</b></p> <ul style="list-style-type: none"> <li>- School had tested YouTube live and found out that the live streaming latency is so much higher than that of Zoom as the signals are sent to the server and then come back to computers in School. Also, this would bring stress on the broadband.</li> <li>- The advantage of Zoom as streaming app is the very low latency</li> <li>- Another method is adopted this month: teachers do not need to login, and thus decrease the processing time</li> </ul> <p><b>Ms. Kong:</b></p> <ul style="list-style-type: none"> <li>- Online streaming is a must due to pandemic</li> <li>- Watching live streaming in covered playground could reduce the burden on network system, also it is easier to provide supports</li> </ul>

### 3.3 Timetable (Ref. GA21-13)

<p>Background and opinions reflected in Student Council</p>	<p><b>Kwong Lai Tung:</b>  <u>Background:</u>            School is now collecting students' opinion over the issue. Please refer to related document (Questionnaire Report) for more information.</p>
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	<p><u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- The current online teaching mode would decrease the urgency of this issue</li> <li>- The area outside office is sometimes blocked</li> <li>- Helpers may now find difficulty in giving the notice back to students if the teachers are not in their seats</li> <li>- Possible solution: having a light bulb on every teacher's desk and would be turned on when students would like to see that teacher</li> </ul>
Response from School	<p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"> <li>- It is hard to have different timetables for different forms</li> <li>- School would consider students' opinions not only based on the votes, but also try to suit students with other needs</li> <li>- Some discussion had been made to balance students studying different subjects. Some concerns are understood.</li> <li>- The idea of having double lessons in the morning for some subjects only may be discussed later</li> </ul>
	<p><b>Mr. Yeung:</b></p> <ul style="list-style-type: none"> <li>- According to the questionnaire report, both teachers and students prefer the "5+2/3" timetable more</li> <li>- Both Science teachers and students are aware of that science lessons may need more time for doing experiments, therefore the SDL period would be changed from 2 lessons to 3 lessons.</li> <li>- Double lessons in the morning (100 minutes) may be too long for humanity classes</li> </ul>

### 3.4 50<sup>th</sup> Anniversary Hoodies (Ref. GA-01(1))

Background and opinions reflected in Student Council	<p><b>Kwong Lai Tung:</b></p> <p><u>Background:</u></p> <p>Our school has designed a hoodie as the souvenir for the 50th anniversary of school which is allowed to be worn on PE lessons or any special event as a PE uniform. However, students are not allowed to wear the hoodie as a jacket or a daily uniform.</p> <p><u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- Hoodies may affect the consistency of school uniform</li> <li>- Hoodies are warmer</li> </ul>
Response from School	<p><b>Mr. Yung:</b></p> <ul style="list-style-type: none"> <li>- This issue had been discussed with Discipline Committee teachers</li> </ul>

	<ul style="list-style-type: none"> <li>- Wearing hoodies may result in teachers cannot identify if that student is wearing school uniform as hoodie covers most of the uniform</li> </ul>
	<p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"> <li>- Hoodies are more casual comparing with school uniforms</li> <li>- It would be left to discussion in the Student Affairs Joint Meeting for the balance between being casual and formal.</li> </ul>

### 3.5 Socks with Brand Logos (Ref. GA20-02(5))

Background and opinions reflected in Student Council	<p><b>Kwong Lai Tung:</b></p> <p><u>Background:</u></p> <p>Sports team reflected that wearing white socks stipulated by school is uncomfortable and inconvenient. As the white socks stipulated by school are not easy to buy, it will cause inconvenience when students are trying to buy them. Also, the possibility of students getting injured will be increased as those socks which are not fully made by wool, are not wearable and comfortable when doing sports.</p> <p><u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- A comparative atmosphere may be brought to school</li> <li>- Socks sold by sports brands are more protective when doing sports due to their thickness and materials</li> </ul>
Response from School	<p><b>Mr. Yung:</b></p> <ul style="list-style-type: none"> <li>- It is possible to buy thick, white socks without logos</li> <li>- Students may bring an extra pair of thick, protective socks to put on when they have trainings if they could not purchase the socks mentioned</li> <li>- Trainings require equipment, then it is not difficult for students to bring along with one more pair of socks.</li> </ul> <p><b>Ms. Cheuk:</b></p> <ul style="list-style-type: none"> <li>- Students are allowed to wear socks with brand logo when they are doing trainings, while they should wear white socks when they are in school uniforms.</li> </ul>
Further response from student representatives	<p>Lam On Ching:</p> <ul style="list-style-type: none"> <li>- Usually, white socks are with brand logo on them, e.g., Nike</li> <li>- Under the current pandemic, students would not change from school uniforms to PE uniforms just before they have PE lessons, so, are students allowed to wear thicker, more protective socks with brand logos</li> </ul>

	only in PE lessons, or whenever they are wearing PE uniforms?
	<p>Mui Cheuk Hang:</p> <ul style="list-style-type: none"> <li>- The difference between single-coloured socks and socks with only a small brand logo on them is not significant, so the consistency would be kept</li> </ul>
Follow-up	<ul style="list-style-type: none"> <li>- Mr. Yung would talk with PE teachers to see if it is necessary to wear sports socks in PE lessons, considering the lesson contents.</li> </ul>

### 3.6 BYOD (Ref. GA20-07)

Background and opinions reflected in Student Council	<p><b>Kwong Lai Tung:</b></p> <p><u>Background:</u> BYOD has been implemented for half a year, more than 300 students have participated in the school's BYOD scheme and used iPads in classes at school. The school have adopted some changes to the BYOD regulations.</p> <p><u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- The improper uses of iPad are noticed, e.g., students may play games in campus</li> <li>- The all-day limitation on entertainment decreases the value of iPad</li> <li>- Some difficulties brought by MDM are concerned, e.g., the updates and uninstallations of software</li> </ul>
Response from School	<p><b>Mr. Yung:</b></p> <ul style="list-style-type: none"> <li>- Students could go to Room 106 with their iPad to install apps with the help of IT staff, while games or any apps that makes the order difficult to maintain</li> <li>- For the solution under current pandemic, it would be informed later.</li> <li>- Regarding the time limit, the restriction in Wa Ying has already been loose, without monitoring but only with restriction on entertainment. Also, there is only limitation on apps but no other aspects.</li> <li>- Smartphones can be used for entertainment, students do not need iPads, which are learning-oriented, for entertainment.</li> <li>- Students could approach to IT staff for uninstalling apps. For some massive number of deletions, e.g., English Builder (EB), grouping of junior or senior students could be discussed for the possibility.</li> </ul>
Further response from student	<p><b>Mui Cheuk Hang:</b></p> <ul style="list-style-type: none"> <li>- Is it possible to allow students to update apps on their own, without the</li> </ul>

representatives	aid of IT staff, but still, with restriction on App Store, as some apps, e.g., GoodNotes, are updated frequently?
Follow-up	- Mr. Yung would tell IT staff to check the permissions to see if Mui Cheuk Hang's advice is possible. Also, before this problem is solved, Mr. Yung would remind IT staff to check the updates regularly. More, the grouping of junior or senior students could be discussed.

### 3.7 Girls' Winter Uniform (Ref. GA20-02(2))

Background and opinions reflected in Student Council	<p><b>Kwong Lai Tung:</b></p> <p><u>Background:</u> The current winter skirts have one-sided pocket, which may bring inconvenience for students to put their stuffs in, e.g., the temporary placement of wallet</p> <p><u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- One more pocket could be added</li> </ul>
Response from School	<p><b>Ms. Cheuk:</b></p> <ul style="list-style-type: none"> <li>- The design of skirts now is better than the one before which has no pockets</li> <li>- Can talk to uniform supplier about the size or opening of pockets</li> </ul> <p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"> <li>- This issue could be discussed later in the Student Affairs Joint Meeting.</li> </ul>

### 3.8 Going Upstairs Earlier than 07:30 (Ref. GA21-18)

Background and opinions reflected in Student Council	<p><b>Kwong Lai Tung:</b></p> <p><u>Background:</u> Students could only go upstairs after 07:30.</p> <p><u>Opinions:</u></p> <ul style="list-style-type: none"> <li>- Students are allowed to go upstairs in exam period</li> <li>- Many students may gather in the self-study room before 07:30</li> </ul>
Response from School	<p><b>Ms. Cheuk:</b></p> <ul style="list-style-type: none"> <li>- The reason of allowing students to enter the campus before 07:30 is that the school understand some students may come to school earlier considering the traffic, and those students would have to wait outside.</li> <li>- Office and janitors start their job at 07:15, if students are allowed to go upstairs earlier, they are not taken care. As class monitors or monitresses</li> </ul>

	may not come to school as early as 07:15, the crowd without adults may cause some incidents.
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### 3.9 Recent Renovation in Campus

Background	<p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"> <li>- The area on 1/F and 2/F have been renovated recently</li> <li>- The self-study room would be renovated to a new gym room</li> <li>- The room near the boards of Four Houses would be torn down and replaced by a new “coffee corner”</li> <li>- To be discussed by students: <ul style="list-style-type: none"> <li>- What to put in the areas on 1/F and 2/F <ul style="list-style-type: none"> <li>- Aim: to provide more space with seats for discussion</li> <li>- Tables and chairs, and artificial trees for 2/F are bought</li> <li>- 1/F would be the venue for some sharing session</li> </ul> </li> <li>- What to be included in coffee corner</li> </ul> </li> </ul>
	<p><b>Chiu Tung Tung:</b></p> <ul style="list-style-type: none"> <li>- Showed the current design of coffee corner</li> <li>- Reported that the chairperson of 3.7 Espresso had responded that refrigerator and sink are needed, or in other words, electricity and water supply</li> </ul>

Questions/ concerns:	
Q1.	<p><b>Mr. Lai:</b></p> <ul style="list-style-type: none"> <li>- The chairperson of 3.7 Espresso reflected that dish washing was inconvenient before, they could only wash equipment or cups with water fountain or in washrooms. Also, storage space is needed to store the machine, beans, milk, and cups.</li> </ul>
Q2.	<p><b>Kwong Lai Tung:</b></p> <ul style="list-style-type: none"> <li>- Wondered if there would be other students’ needs could be solved with this area</li> </ul>
Q3.	<p><b>Lam On Ching:</b></p> <ul style="list-style-type: none"> <li>- Concerned if all the four boards would be torn down.</li> </ul>
Q4.	<p><b>Kwong Lai Tung:</b></p> <ul style="list-style-type: none"> <li>- For the collection of opinions, Student Union and General Assembly could work together just as we did before.</li> <li>- With Instagram, opinions could be collected casually, while more</li> </ul>



	detailed opinions could be collected with the questionnaire
Q5.	<p><b>Kwong Lai Tung:</b></p> <ul style="list-style-type: none"> <li>- Worried that rainwater may affect the maintenance of table if the area would be completely in the open</li> <li>- Asked if there would be parasols for the tables and chairs placed on 1/F and 2/F</li> </ul>

Responses:	
Re: Q. 1	<p><b>Chiu Tung Tung:</b></p> <ul style="list-style-type: none"> <li>- There is a cabinet for storage in the design</li> </ul> <p>There are 6 seats available near the bar and 2 sets of tables and chairs. There would be total of 10 seats available inside the coffee corner. According to 3.7 Espresso, they would have 2-3 students on duty at one time, so they could handle this workload.</p>
Re: Q. 2	<p><b>Dr. Wun:</b></p> <ul style="list-style-type: none"> <li>- According to the result of timetable survey, many students have different needs, including space for PE exercises, more seats in campus, etc. This “café” mode could provide students with more tables and chairs, more space to chitchat or have discussion on their projects.</li> <li>- The conceptual design is done, and students’ opinions are collected to see if students would like to have anything added to the coffee corner. While collecting opinions from the ground would be difficult to organize the ideas, rather, other issues could be solved or discussed not on this topic.</li> <li>- Students’ opinions could be collected on the Instagram page of Renata, the Student Union cabinet of this academic year, or with other method. Boards of Four Houses would also be torn down. A suggestion made was the photos of Four Houses could be clipped on the wall of coffee corner.</li> </ul>
Re: Q. 3	<p><b>Dr. Wun:</b></p> <p>All the four boards would be torn down. While there is a non-fixed cupboard which serves as screen and cupboard at the same time. Materials of Four Houses could be put on the back of the cupboard.</p>
Re: Q. 4	<p><b>Chiu Tung Tung:</b></p> <ul style="list-style-type: none"> <li>- Inclined to collect students’ opinions with more simple ones, rather than detailed</li> <li>- Agreed it is better to collect the opinions through more than one platform.</li> </ul>

Re: Q.5	<b>Dr. Wun:</b> <ul style="list-style-type: none"><li>- For 1/F: it is possible as the ordered tables are with holes to put parasols</li><li>- Parasols may affect the sharing sessions</li><li>- For 2/F: artificial trees are available</li></ul>
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#### **4 Date, Time, and Venue of Next Meeting**

The date, time and venue of next meeting would be confirmed later.

#### **5 Adjournment**

Kwong Lai Tung, Chairperson of General Assembly, announced that the meeting was adjourned on 27 January 2022 at 18:05.

Ho Natalie

Secretary of General Assembly

24 February 2022